

Terms of Engagement of Chief Executive Officer (CEO) in Kolkata Biotech Park (KBP)

The Department of Science and Technology and Biotechnology (DSTBT, GoWB) is operating an incubation facility named **Kolkata Biotech Park (KBP) at Sector V, Salt Lake, Kolkata**. The main objectives of this Biotech Park are to promote and nurture the biotech entrepreneurs, by providing physical incubation and consultative business support facilities to them, and to promote research and development in the potential and functional biotechnology sectors for the State.

This Kolkata Biotech Park (KBP) has a thrust on emerging and potential Biotech areas such as - Agriculture, Agriculture applications, Biotechnology (including micro-propagation and bio-fertilizers and bio- pesticides) Genetics and Healthcare Biotechnology (including medicines and healthcare devices), Medicinal Plants, Organics, Probiotics and Herbal Extract Preparation and any other allied and emerging subject area.

To implement the objectives, there is a need of a Chief Executive Officer (CEO) who will monitor the entire Operation and Management of the facilities in the KBP.

A. JOB DESCRIPTION AND ELIGIBILITY CRITERIA:

JOB PROFILE:

1. The CEO shall be responsible for leading the development and execution of activities related to Promotion, Expansion and Sustenance of the Biotech Park including its day-to-day management and upkeep, and implementation of the long-term and short-term plans of the KBP based on decisions made by the Department (DSTBT).
2. Coordination with different line Departments of Government, Academic and Research Institutes, Dept. of Biotechnology (DBT), Govt. of India, and the Biotech Parks in other States. Interaction with Industries and other public sector bodies as and when required.

ELIGIBILITY CRITERIA:

- **AGE: Not more than 50 years as on 01.09.2025.**

ESSENTIAL QUALIFICATION:

- i. Having a bright academic career with Master's Degree in Agriculture/ Agri-Tech/ Biotechnology/ Life Science/ Bio Chemistry/ Molecular Biology/ Pharmacy/ Genetics from a recognized University.
- ii. Work experience not less than eight (8) years as full time engagement in handling different projects, administration or managerial jobs under any Govt. PSU/ Autonomous Institute/ Academic or Research Institute/ University or a similar organization.
- iii. International experience in academic and industrial research, project management and leadership roles in reputed universities, research institutes, and industry collaborations.

DESIRABLE QUALIFICATION:

- i. Ph.D. degree in Biotech/ Life Science/ Bio Science/ Bio Chemistry/ Molecular Biology/ Pharmacy/ Agriculture/ Agri-Tech/ Genetics, from a recognized University.
- ii. Experience of working in a similar capacity in any PSU under Central or State Govt. related to business incubation, technology development and transfer and entrepreneurship in the field of life science at national / international level, liaising with industries and government sector.
- iii. Research leadership, international collaborations, and technology transfer in the field of life sciences.

B. EMOLUMENTS AND POSTING:

The post carries a **fixed monthly remuneration of Rs. 1,25,000/- (consolidated)** or as decided by the Govt. of West Bengal from time to time.

The posting will be **FULL TIME** in the Kolkata Biotech Park, for a **maximum tenure of Three (3) years**. However the job requires travelling within or outside the State with permission of the authority.

C. TERMS AND CONDITION:

The appointment will be for a period of three (3) years, subject to review of performance annually before renewal for further continuation.

General rules/ instructions:

- i. The applicant must be a citizen of India.
- ii. DSTBT reserves the right for relaxation of the upper age limit or the essential qualifications in respect of an applicant of exceptional merit/class or category.
- iii. DSTBT reserves the right to revise/ reschedule/ cancel/ suspend the recruitment process if the inevitable need so arises.
- iv. An applicant shall declare that he/ she neither has nor appears to have, a conflict of interest that would impair his/ her ability as CEO to represent the interests of DSTBT and to fulfil appropriate responsibilities.
- v. Declaration that the applicant has no criminal case pending in any court of law at the time of application /nomination.
- vi. The applicant should provide the educational qualification, employment history, skills etc. in the prescribed application form.
- vii. Application must be submitted, addressed to the Secretary, Department of Science & Technology and Biotechnology, Government of West Bengal.
- viii. Incomplete applications would be summarily rejected and no communications or appeals regarding the same would be entertained.